

Hong Kong Taoist Association Tang Hin Memorial Secondary School

Job Posting

Title / Job Description	Date/Period	Qualifications/Experience	Application deadline	Job specification
Teacher assistant - Preparation of school documents and learning materials	Sep 2024-Nov 2024	1. Undergraduates or graduates majoring in English Language Studies or English Language Education 2. Teaching experience preferred 3. Attain Grade C in HKALE or Level 5* or above in English Language in HKDSE	3/9/2024	Help teachers to prepare school documents such as plans and reports and learning materials.

Notes to Applicants:

1. Applicants should submit resumes with expected remuneration to Ms. Leung Kit Ching, Vice Principal by post, fax or email before the application deadline.
2. School address: HKTA Tang Hin Memorial Secondary School, Choi Yuen Estate, Sheung Shui, N.T.
Fax: 26720711 Email: recruit@tanghin.edu.hk
3. Note: The school reserves the right to switch lessons to online format as circumstances change.
4. Personal Information Collection Statement:
The personal data provided by the applicant will be used for recruitment purposes only. Under normal circumstances, the personal data of unsuccessful applicants will be destroyed one month after the completion of the recruitment process.

Ref:24-25Recruit07