Hong Kong Taoist Association Tang Hin Memorial Secondary School

Use of Capacity Enhancement Grant

ANNUAL REPORT (2025-2026)

1. OBJECTIVES OF THE CURRENT SCHOOL YEAR

1.1	To enhance students' language proficiency
1.2	To improve students' mathematical skills
1.3	To increase the academic performance of target students in elective subjects
1.4	To provide support for the learning of individual students
1.5	To reduce the workload of teachers in terms of invigilation and the preparation of teaching materials, as well as in dealing with the diverse learning needs of students

2. Review of Programme Plan

Objective 1.1 To enhance students' language proficiency

Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Follow-Up Actions	Remarks/Suggestion For Further Improvement
(1) To employ part-time tutors to run English enrichment courses for S4 to S5 (class sizes will be kept below 20). To improve students' English language skills.	Ms. Leung KC Mr. Lui KL Ms. Chan PL Ms. Li SM	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their English language skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (80.7%). • 65% of the target students show an improvement in their subject ranking after attending the courses. • Most of the target students (84.4%) agreed that the courses were useful for improving their English language skills. • Most of the teachers concerned (>90%) agreed that their workload had been reduced, giving them more time to meet the needs of their students.	Materials and activities can be adapted to the needs of the students.	Students are generally keen on attempting past examination papers. Greater emphasis can be placed on drilling using the past examination papers to help students build their vocabulary and improve their exam skills.

(2) To employ part-time teaching assistants to run English enrichment courses for S1 to S3 (class sizes will be kept below 22). To improve students' English language skills. To assist teachers with administrative tasks and preparing learning materials.	Ms. Leung KC Mr. Lui KL Ms. Chan PL Ms. Cheung WJ	• High attendance rate (>80%) • 70% of the target students show an improvement in academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their English language skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (91.4%) • 70.2% of the target students show an improvement in academic performance after attending the courses. • 87% of the target students agreed that the course was useful in improving their English language skills. • Most of the teachers involved (>80%) agreed that their workload has been reduced, allowing them to devote more time to the needs of their students.	The enrichment course can be considered a part of learning support for the weaker English groups in S1.	The enrichment courses for S1 can support students in the weaker English groups by improving their grammar and vocabulary through a holistic approach.

(3) To employ part-time tutors to run Chinese enrichment courses for S1-S5 (class sizes will be kept below 20). To enhance students' proficiency in the Chinese Language.	Ms. Leung KC Mr. Lui KL Ms. Yeung ST Ms. Wong YC	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their proficiency in the Chinese language. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (88%). • 72.9% of the target students show an improvement in their academic performance after attending the courses. • 84.3% of the target students agreed that the courses were useful for improving their language proficiency. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	A post-test and post-exam review related to core components for underachievers should be conducted.	Tutors and subject teachers should communicate more frequently to identify the core components.

Objective 1.2 To improve students' mathematical skills					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
To employ part-time tutors to run Mathematics enrichment courses for S1-S5 (class sizes will be kept below 20). To enhance students' performance in Mathematics.	Ms. Leung KC Mr. Lui KL Ms. Chan CW Ms. Li WL	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the courses. • 70% of the target students agree that the courses are useful for improving their mathematical skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (87%). • 67.5% of the target students show an improvement in their academic performance after attending the courses. • 88% of the target students agreed that the courses were useful for improving their mathematical skills. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Follow-up actions should be taken to improve students' learning.	To maintain a more focused tutorial class and evaluate students' performance, a two-page quiz will continue to be prepared and completed by students in each lesson for junior forms.

Objective 1.3: To increase the academic performance of target students in elective subjects					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
To employ part-time tutors to run enrichment courses in electives for S5 to S6. To improve the attainment of targeted students in electives.	Ms. Leung KC Mr. Lui KL Ms. Chan PC Ms. Cheung YK Mr. Lam HB Mr. Yuen WC Ms. Lo KM	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance after attending the course. • 70% of the target students agree that the learning support is useful for improving their performance. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (78.3%). • 68.8% showed improved performance in study skills as evidenced by their exam results. • All target students agreed that the courses were useful for improving their study skills. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Part-time tutors can give more encouragement to students and help them set goals to improve in their public exam.	There should be better communication between tutors and subject teachers. More guidance should be given to tutors to help them prepare for tutorial groups.

Objective 1.4: To provide support for the learning of individual students					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
To employ part-time tutors to provide individual support to low achievers. To improve students' learning skills and attitude.	Ms. Leung KC Mr. Lui KL	• High attendance rate (>80%) • 70% of the target students show an improvement in their academic performance. • 70% of the target students agree that the learning support is useful for improving their study skills. • 70% of the teachers involved agree that their workload has been reduced, allowing them to devote more time to the needs of their students.	• The attendance rate was high (92.9%). • 80.6% of the target students showed improvement in their study skills as evidenced by their exam results. • Most of the target students (100%) agreed that the courses were useful for improving their study skills. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	Part-time tutors can give more encouragement to students and help them set goals to improve in the next term.	The programme will continue next year, with study groups scheduled before the Half-yearly Examination, Second Test, and Final Examination to provide students with additional academic support and exam preparation opportunities.

Objective 1.5: To reduce the workload of teachers in terms of invigilation and preparation of teaching materials, as well as in dealing with the diverse learning needs of students					
Action/Task	**Teacher-in-charge**	**Success Criteria**	**Evaluation**	**Follow-Up Actions**	**Remarks/Suggestion For Further Improvement**
To employ part-time tutors to help teachers with invigilation and provide more learning support for individual students	Ms. Leung KC Mr. Lui KL	• 70% of students agree that the study room gives them a quiet place to study. • 70% of the teachers involved agree that their workload has been reduced, allowing them to spend more time with their students.	• Most students (88.2%) agreed that the study room was well managed and gave them a quiet place to study. • Most of the teachers concerned (>90%) agreed that their workload has been reduced, giving them more time to meet the needs of their students.	One additional room will continue to be arranged during the F.6 Study Leave Period.	Part-time tutors can be utilized in different ways e.g. proofreading and Chinese typewriting etc.

3. FINANCIAL REPORT

Income:

Grant Received: $609,252.00

Expenditure:

Item	**Description**	**Amount($)**	**Remarks**
1	Part-time English tutors	64,193.47	Capacity Enhancement Grant
2	Part-time teaching assistants (English)	79,800.00	Capacity Enhancement Grant
3	Part-time Chinese tutors	80,635.00	Capacity Enhancement Grant
4	Part-time Mathematics tutors	90,800.00	Capacity Enhancement Grant
5	Part-time tutors (elective subjects)	41,985.00	Capacity Enhancement Grant
6	Tutorial Groups	56,025.00	Capacity Enhancement Grant
7	Part-time tutors	47,540.00	Capacity Enhancement Grant
	Total:	460,978.47	
	Balance c/d	148,273.53	Transfer to EOEBG

4.	**PROGRAMME TEAM**	
	Unit Head: <u>Leung Kit Ching / Lui Ka Lun</u>	
	Members:	
	Chan Pui Lam	Chan Pui Ching
	Li Suet Man	Cheung Yuen Kwan
	Yeung Shek Tan	Lam Hon Biu
	Wong Yuk Chun	Yuen Wan Chung
	Chan Chun Wah	Lo Ka Man
	Li Wai Leung	